

Specialist Endocrine Nurse: Job Advert

Job Title: Endocrine Specialist Nurse

Hours: 7 per week (flexible or additional hours TBC*)

Location: Home based

Salary: £38,872.00 pro rata

We are looking for an Endocrine Specialist Nurse, with experience and interest predominantly in pituitary conditions, to join our charity's Support Services Team.

You will be responsible for helping to deliver our telephone Endocrine Nurse Helpline Service. This post will be 7 hours per week*, worked over one or two Helpline shifts, consisting of approximately five hours duration each shift. (Candidate availability will be borne in mind when agreeing working patterns).

The flexibility of the hours offered could be helpful for those candidates who wish also to continue in clinical practice.

The Nurse will be the joint clinical lead amongst our staff team and will be part of the organisation's Medical Committee. The role also includes working closely with the Head of Support Services to provide medical information and guidance and contribute overall to the charity's Support Services.

Applicants are required to have:

- Proven experience as an Endocrine Specialist Nurse, predominantly in pituitary disease process/treatments and replacement hormone therapy.
- Minimum of three years' post registration experience.
- Warm, approachable telephone manner and experience of delivering support in this way.
- Ability to work unsupervised and to make decisions.
- Up-to-date NMC registration.

The Pituitary Foundation is the leading charity in the UK, supporting people affected by pituitary conditions.

If you would like to have an informal conversation about this role, please telephone Pat McBride, Head of Support Services, on 0117 370 1315.

How to Apply

The Pituitary Foundation,
Registered Charity No 1058968

www.pituitary.org.uk

Last reviewed October 2025

Please send a CV and cover letter, or film of no more than 4 minutes:

- Why you are interested in this opportunity
- How your skills and experience are relevant, referencing the person specification
- The names and contact details of two referees (we will not contact your references without informing you)

Closing date for applications is Friday 31 October at noon. Completed applications should be emailed to our Head of Support Services, Pat McBride (pat@pituitary.org.uk) Interviews will be held online.

Specialist Endocrine Nurse: Job Description and Person Specification

Role information

Reports to: Head of Support Services

Direct and indirect reports: CEO

Role level: Senior Manager and Manager

Job purpose

The Endocrine Specialist Nurse will help deliver our Endocrine Nurse Helpline Service. The Nurse will be joint clinical lead amongst the staff team and is part of the organisation's Medical Committee. The role includes working closely with the Head of Support Services and other Endocrine Specialist Nurse(s), to provide medical information and guidance and contribute overall to the charity's support services.

Key responsibilities

Endocrine Nurse Telephone Helpline

- Provide Telephone Helpline support, information and guidance.
- Keep a log of all calls taken and made, with any follow up, and send them to National Support Office (NSO) on a monthly basis, as agreed with the Head of Support Services.
- Provide feedback to the Head of Support Services on queries, views etc received through the Endocrine Nurse Helpline.

Support Services

- Support the Head of Support Services with medical related enquiries received through the Helpline, Email Support Service and other services.
- Contribute to magazine articles, booklets and other Foundation publications as needed.
- Present occasional online events for our community
- Input into policy, research and campaigns work, as and when required.
- Actively assist the Head of Support Services with the planning and development of relevant aspects of Support Services.

Applying specialist knowledge to building connections

- Member of the organisation's Medical Committee.

Other

- Produce monthly report of activities for CEO and any other reports as and when required.

Behavioural competencies

Employees are expected to meet behavioural standards described in the competency framework. These are organised into the following 6 categories and descriptions are specific to the role level.

1. Communication
2. Teamwork
3. Leadership
4. Delivering quality
5. Customer service
6. Improvement and change

Qualifications

Essential

- Registered General Nurse with up-to-date NMC registration.

Desirable

- Member of the Society for Endocrinology.

Experience

Essential

- Proven experience as an Endocrine Specialist Nurse predominantly in pituitary disease process/ treatments and replacement hormone therapy.
- 3 years or more post registration experience.
- Warm, approachable telephone manner and experience of delivering support in this way.

Desirable

- Experience of presenting at meetings, events and conferences.
- Working within the voluntary sector in a paid or unpaid capacity.
- Experience of working at home.

Further information about the role

Hours: 7 hours per week (this may be extended to 14 hours TBC)

Salary: £38,872.00 pro-rata

Holiday entitlement: To be confirmed

Location: Home

It is recommended that the applicant continues with clinical work, alongside this role at The Pituitary Foundation, especially if you will be working from home.

Additional information about The Pituitary Foundation

The Pituitary Foundation is the leading charity in the UK dedicated to supporting pituitary patients. We provide support to people affected by conditions of the pituitary gland which can include: acromegaly, AVP-D, prolactinoma, Cushing's and hypopituitarism. We run Local Support Groups around the UK, a Support & Information Helpline, Endocrine Nurse Helpline, telephone buddy system and provide publications. To enable this, we have an extensive fundraising programme including a membership scheme, events and apply to trusts and other funding sources for grants. Our small dedicated team of employees are based in Bristol and we have 140 volunteers supporting us nationwide.

This role profile is not exhaustive, it will be subject to periodic review and may be amended to meet the changing needs of the business. The post holder will be expected to participate in this process and The Foundation would aim to reach agreement to any changes.